

**Minutes of the Board of Directors
One Room School House Project, Inc.**

Meeting Date: 9-5-24
Time: 2:45 PM
Location: 4180 NE 15th Street
Gainesville, FL 32609

Call to Order: Mr. Terzian called the meeting to order at 2:45 PM. Roll Call was taken.

Members Present: Sevan Terzian
Cheryl Valantis
Rodney Scot Davis
Michele Borst

In Attendance: Neil Drake Board Representative
Principal Designee
Parent Representative ORSH
Sarah Mosley Principal
Robin Casey Business Manager

This meeting was conducted in accordance with Florida Statutes which require:

- two public meetings per school year in the school district
- meetings noticed, open, and accessible to the public
- attendees provided opportunity to receive information and provide input
- physical presence of parent representative and principal or designee

ACTION ITEMS for CONSENT AGENDA

1. Adopt Minutes:

Motion: Adopt the minutes from the Board Meeting of 6-20-24 as they have been recorded.

2. Budget Amendment:

Motion: The Board of Directors approves the Budget Amendment for the school as presented.

3. Adopt Revisions to Policy Manual:

Motion: The Board adopts the revisions to the policy manuals as presented by the Board Representative and the Principal. All newly adopted policies go into effect on July 1, 2024. The Board authorizes Mr. Drake to reorganize the policy manual and publish all existing and new policies as soon as possible.

4. FSSAT Authorization:

Motion: The Board of Directors gives authority to the Executive Board to make updates to and approve the annual Florida School Safety Risk Assessment Tool for the 2024-2025 School Year

5. Title One Plan:

Motion: The Board approves the 2024-25 Title 1 Instructional Support Plan presented by the Principal.

6. Out of Field:

Motion: The Board approves Karla Mendez teaching out of field for the 2024-25 school year.

7. One Mill Expenditures 2023-24:

Motion: The Board reviewed and approves the program and expenditures for the 2023-24 1 Mill After School Art Program which includes salaries for the director, art counselors, media services, technology, and supplies.

8. One Mill Expenditures 2024-25:

Motion: The Board reviewed and approves the program and expenditures for the 2024-25 1 Mill After School Art Program which includes salaries for the director, art counselors, media services, technology, and for supplies.

9. School Progressive Discipline Policy:

Motion: The Board approves the School Progressive Discipline Policy as presented by the Principal.

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PUBLIC COMMENT

No members of the public, present at the meeting, chose to make a comment to the Board.

Treasurer's Report: The Business Manager reviewed the most recent financial reports with the Board. The Board Representative and the Business Manager presented and reviewed the amended budget based on current figures for student enrollment. The audited financial statement for the 2023-24 school year was also discussed.

Principal's Report: The Principal reviewed the school's start up activities with the Board. The school is fully enrolled in all grade levels and fully staffed with teachers and support personnel. The After School Art Program is continuing for another year and the tutoring program is being extended into afterschool hours as well.

The Principal gave an update on school safety measures, the guardian program and the upcoming report for FSSAT.

Consultant Report: Mr. Drake spoke to the board about the proposed budget revision, new policy mandates, school grades, and investing reserve funding. He proposed that the school continue using 1Mill funding for the After School Art Program, which is very popular and acts as an incentive for students in after school tutoring. He explained a few of the new state mandated revisions and additions to policy.

Mr. Drake recommended that the school replace the roof on the Kindergarten classroom building.

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ACTION ITEMS

1. Adopt Minutes:

Motion: Adopt the minutes from the Board Meeting of 6-20-24 as they have been recorded. (Valantis)

Second: Davis

Vote: Yea - 5
 No - 0

Motion Carries

2. Budget Amendment: The Board reviewed the budget Amendment presented by the business Manager that was based on current enrollment, expected expenditures and current personnel and vendor contracts.

Motion: The Board of Directors approves the Budget Amendment for the school as presented. (Valantis)

Second: Davis

Vote: Yea - 5
 No - 0

Motion Carries

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3. Adopt Revisions to Policy Manual: The Board reviewed the legislatively required policies submitted by The Board Representative and the principal.

Motion: The Board adopts the revisions to the policy manuals as presented by the Board Representative and the Principal. All newly adopted policies go into effect on July 1, 2024. The Board authorizes Mr. Drake to reorganize the policy manual and publish all existing and new policies.
(Valantis)

Second: Davis

Vote: Yea - 5
 No - 0

Motion Carries

4. School Safety Authorization:

Motion: The Board of Directors gives authority to the Executive Board to make updates to and approve the annual Florida School Safety Risk Assessment Tool for the 2024-2025 School Year. (Valantis)

Second: Davis

Vote: Yea - 5
 No - 0

Motion Carries.

5. Title One Plan:

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Motion: The Board approves the 2024-25 Title 1 Instructional Support Plan presented by the Principal. (Valantis)

Second: Davis

Vote: Yea - 5
No - 0

Motion Carries

6. Out of Field:

Motion: The Board approves Karla Mendez teaching out of field for the 2024-25 school year. (Valantis)

Second: Davis

Vote: Yea - 5
No - 0

Motion Carries

7. One Mill Expenditures 2023-24:

Motion: The Board reviewed and approves the program and expenditures for the 2023-24 1Mill After School Art Program which includes salaries for the director, art counselors, media services, technology and supplies. (Valantis)

Second: Davis

Vote: Yea - 5
No - 0

Motion Carries

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8. School Progressive Discipline Policy:

Motion: The Board approves the School Progressive Discipline Policy as presented by the Principal. (Valantis)

Second: Davis

Vote: Yea - 5
No - 0

Motion Carries

9. Roof Replacement:

Motion: The Board authorizes the Business Manager to use up to \$50,000 of reserve funds for replacement of the Kindergarten roof. (Valantis)

Second: Davis

Vote: Yea - 5
No - 0


Motion Carries

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MEMBERS CONCERNS

Next Meeting: Dr. Terzian requested that the board meet in December for its next Meeting.

These minutes were faithfully recorded for Michele Borst, Secretary. We agree that these minutes honestly and faithfully represent the business of the Board of Directors at their meeting on 9-5-24.



Cheryl Valantis



Rodney Scot Davis



Michele Borst



Sevan Terzian